

GUIDELINES AND APPLICATION FOR FUNDING

Xstrata Coal Balaclava Island Coal Export Terminal

Community Fund

SUPPORTING OUR COMMUNITY



Guidelines

The Xstrata Coal BalACLAVA Island Coal Export Terminal Community Fund is a community donations and sponsorship program that supports community initiatives in and around the communities of Raglan, Bajool and Marmor. It is part of Xstrata Coal's commitment to supporting the communities in which it operates.

Who is Xstrata Coal Queensland

Xstrata Coal Queensland's operations include coking and thermal coal mines in the State's Bowen Basin, including the Oaky Creek, Newlands, Collinsville, and Rolleston mines and the Abbot Point Coal Terminal. Xstrata Coal Queensland is part of Xstrata plc, whose operations and projects span 20 countries.

Our community contribution

Xstrata Coal is committed to making a positive and meaningful contribution to local communities.

Xstrata was recognised for the fourth year for 2010-11 as the leading company in the mining sector in the Dow Jones Sustainability Index for our contribution to the economies, communities and environments in which we work. Xstrata Coal provides extensive community support throughout its global operations and works in partnership with others to address areas of community need.

Our approach to working with the local communities of Raglan, Marmor and Bajool is no different.

In addition to the Community Fund, funding may also be made available through Xstrata Coal's Corporate Social Involvement (CSI) Program to establish partnerships in the region to support key community initiatives.

In 2010 Xstrata Coal committed more than \$12 million to assist over 50 CSI partners achieve their goals, and the program is making a real and positive difference to the lives of many Australians. Please refer to Xstrata Coal's website www.xstratacoal.com for more information on our CSI Program.

What we are looking for

To receive funding from the Xstrata Coal BalACLAVA Island Coal Export Terminal Community Fund, applicants must provide services or manage community initiatives that contribute to the wellbeing and development of the Queensland communities of Raglan, Bajool and Marmor.

The Xstrata Coal BalACLAVA Island Coal Export Terminal Community Fund will support community initiatives in Xstrata's six focus areas: health, education, social and community development, enterprise and job creation, environment and arts and culture.

Applications are reviewed by Xstrata Coal, which will make a decision on which community organisations and projects should be funded through the Community Fund.

To be eligible for funding, the organisation or association making the application must:

- be a not-for-profit organisation
- demonstrate how the funding will directly benefit the communities of Raglan, Bajool and Marmor
- demonstrate the applicants' expertise and ability to manage the proposed initiative in a professional manner
- demonstrate financial sustainability, not only through fundraising but also from other initiatives
- have a high level of community involvement and a commitment to actively encourage this involvement
- be an incorporated body operating a separate, auditable organisational bank account
- report back on the use of the funds by completing a post grant feedback form.

Xstrata Coal will look favourably on organisations that have made efforts to raise funds through alternative funding sources, that have demonstrated a commitment to financial sustainability and are organised and clear about the objectives of their organisation and their project, initiative, or event.

Examples of community initiatives that Xstrata has funded through various other community funds include:

- sponsorship of major community events: agricultural shows, rodeos, Christmas carols/carnivals
- equipment and coaching clinics for local sporting groups
- upgrading facilities and equipment for community groups
- contributions to charitable groups that provide local social services such as diversionary centres, hostels and crisis accommodation, meals-on-wheels, aged care, kindergartens
- contributions to schools and other educational facilities for equipment or upgrading facilities.

What Xstrata Coal will not support

The Xstrata Coal BalACLAVA Island Coal Export Terminal Community Fund will not support:

- individuals, including those seeking support for activities such as academic studies, competing in a sporting event, travel or raising funds for another organisation
- political parties, political organisations, politicians or candidates for public office
- touring sport teams
- religious activities
- any activities which are exclusive to one faith community
- conferences or speakers at conferences
- production or distribution of advertising.
- * Please note – Xstrata coal will fund community services run by a religious body that are available to the general public (ie. hospitals, aged care).

How to apply

Please complete the Xstrata Coal BalACLAVA Island Coal Export Terminal Community Fund Application Form and return to Xstrata Coal by:

- **Post.** Send a completed application form to:
Xstrata Coal BalACLAVA Island Coal Export Terminal Community Fund
Xstrata Coal Queensland
Reply Paid 2587
Brisbane QLD 4001
* No stamp required
- **Email.** Scan your completed application form and email to:
balaclavaislandinfo@xstratacoal.com.au

Please make a copy of your application for your records.

For more information or advice on completing your application contact the Community Relations Team on:
T 1800 145 265 or
E balaclavaislandinfo@xstratacoal.com.au

When to apply

Applications to the Xstrata Coal BalACLAVA Island Coal Export Terminal Community Fund will be accepted at any time, and funding will be distributed periodically.

Successful applicants will be required to provide an invoice or receipt, and once this is received, funds will then be provided to the organisation.

Successful applicants are encouraged to email photos of the item or event being supported.



Xstrata Coal Queensland Level 2, 340 Adelaide St, GPO Box 2587 Brisbane QLD 4001 www.xstrata.com

Please note: The Xstrata Coal BalACLAVA Island Coal Export Terminal Community Fund will always receive applications from more worthy initiatives than it can fund. Therefore, while every application will be given full consideration, the company will not be obliged to give reasons for their decisions regarding any application. Decisions will be final and no correspondence will be entered into.

Application for Funding

The Xstrata Coal Balaclava Island Coal Export Terminal Community Fund is a community donations and sponsorship program that supports community initiatives in and around the communities of Raglan, Bajool and Marmor. Applications for funding must be made in writing and submitted by post or email. **Please complete the following information. Additional pages can be attached (including a quote outlining costs for the items your organisation is seeking funding support for through the Xstrata Coal Balaclava Island Coal Export Terminal Community Fund).**

1 Organisation details

The "organisation" is the body applying for the donation/sponsorship and undertaking the proposed project or activity.

Name of organisation:

The exact name of the organisation, as indicated on the Incorporation Certificate, should be recorded here.

Australian Business Number (ABN):

Type of organisation structure:

Incorporated Association Cooperative Company

Other:

GST Registered:

Yes No

Deductible Gift Recipient:

Yes No

Postal Address:

Post Code:

Street Address:

Post Code:

Web Address:

Current board/committee members:

Role:

Name:

Role:

Name:

Role:

Name:

Role:

Name:

Role:

Name:

2 Contact person and details

For inquiries regarding the application

Salutation:

Mr Mrs Ms Miss Other

First Name:

Surname:

Position in organisation:

Telephone (business hours):

Mobile:

Facsimile (business hours):

Email address:

3 Project description and community support

Please answer the following questions

Describe the project or initiative that you are seeking funding for (if it is an event, please include the date of the event)

What does your organisation/association/group do?

Who will directly benefit from this project or initiative?

How will the wider community benefit from this project or initiative?

3 Project description and community support Continued

Which local community will most benefit most from this project or initiative?

Raglan

Bajool

Marmor

All three communities

Other: _____

4 Budget items

Project budgeted items:

\$

Project budgeted items:

\$

Project budgeted items:

\$

Total project cost: \$

Less organisation's contribution (where applicable): \$

Less funds already raised (provide details in section 5): \$

Less funds to be raised elsewhere (provide details in section 5): \$

Total donation/sponsorship/funding being sought from the Xstrata Coal BICET Community Fund: \$

Please attach a quote outlining the costs for items that you are seeking funding support for through the Xstrata Coal BICET Community Fund.

5 Other funding

Does your organisation currently receive funding from the Commonwealth, State or Local Government?:

Yes

No

If yes, please provide details of this funding (program name, source and amount of funding provided):

Please also include these funding amounts in the table in Q4.

Have you made an application for sponsorship/support from any other source for this project/activity?:

Yes

No

Do you intend to make an application for sponsorship/support from any other source for this project/activity?:

Yes

No

If yes, please provide details of this funding (program name, source and amount of funding provided):

Please also include these funding amounts in the table in Q4.

6 Recurrent funding implications of project

Will the project require funds in subsequent years?:

Yes

No

Please indicate how the organisation plans to meet recurrent funding requirements at the end of any sponsorship, donations or support from Xstrata Coal:

7 Any other relevant information

8 Certification

This application should be signed by the contact person named in Question 2 and another representative from your organisation.

We certify that: • The information given in this application is true and correct and that all the conditions of the donation/sponsorship will be complied with should funding be approved; and • There will be appropriate insurance coverage for the project.

Contact Name:

Contact 2 Name:

Position in organisation:

Position in organisation:

Signature:

Signature:

Date:

Date:

9 Submit Application

Applications should be submitted by post to: Xstrata Coal Balaclava Island Coal Export Terminal Community Fund, Xstrata Coal Queensland, Reply Paid 2587, Brisbane QLD 4001; or by email to: balaclavaislandinfo@xstratacoal.com.au.

Further application forms can be downloaded from the Balaclava Island Coal Export Terminal website (www.balaclavaislandcoal.com.au) or by contacting the Community Relations Team on 1800 145 265.

Further details on Xstrata Coal's Corporate Social Involvement Program can be found at www.xstratacoal.com